

Scrutiny Board (Adult Social Care) Proposals Working Group

12 December 2008, 2:15pm
Committee Room 3, Civic Hall, Leeds

MINUTES

ATTENDANCE

Members:

Cllr. Judith Chapman (Chair)
Cllr. Penny Ewens (in part)
Cllr. Clive Fox
Joy Fisher (co-opted member)
Sally Morgan (co-optee member)

Officers:

Dennis Holmes (DH), Chief Commissioning Officer
Stuart Cameron-Strickland (SCS), Head of Policy, Performance and Improvement
Ian Strickland (IS), Senior Performance Officer
Steven Courtney (SMC), Principal Scrutiny Adviser

NO.	ITEM	ACTION
1	<p>Attendance / Introductions / Apologies</p> <p>The above attendance was noted. Apologies were received from Cllr. Debra Coupar, Cllr. Suzi Armitage and Sandra Newbould (SN)(Principal Scrutiny Adviser).</p>	
2	<p>Personalisation</p> <p>The working group considered and discussed the potential role and scope of the full Scrutiny Board in considering aspects of the personalisation agenda.</p> <p>To assist and to provide background information, members were provided with the Executive Board report – Putting People First – Vision and Commitment to the Transformation of Adult Social Care (23 January 2008).</p> <p>The Chief Commissioning Officer was in attendance and outlined that Putting People First's guiding principle is to build on best practice and replace paternalistic reactive care with a system that focuses on prevention, early intervention, enablement and high quality personally tailored services.</p> <p>Reference was also made to the more recent (8 October 2008) Executive Board report on Putting People First. As previously reported, it was recommended that the Scrutiny Board (Adult Social Care) monitor progress in delivering against the personalisation agenda.</p> <p>It was outlined that the main issues for consideration were set out in more detail in Paragraph 3 of the Executive Board report (8 October 2008). Some of the issues that the working group may wish to consider in more detail were summarised as:</p> <ul style="list-style-type: none"> ➤ Joint Strategic Needs Assessment (JSNA); ➤ Prevention and Intervention; ➤ Universal information, advice and advocacy services; ➤ Adoption of the common assessment process/ framework; 	

	<ul style="list-style-type: none"> ➤ Safeguarding in relation to personalisation; ➤ Self-directed support – self assessment questionnaire (SAQ); ➤ Future workforce requirements – skills and capacity; ➤ Resource allocation system (linked to the Council’s stock of directly provided care); ➤ The Members Forum – a cross-party Members Work Group chaired by an Independent Social care expert and supported by the Director of Adult Social Services and Chief Officer – Access and Inclusion; ➤ Progress of the early implementer project; <p>The working group discussed the above areas in some detail, commenting on those areas which were already included in the Scrutiny Board’s work programme. Members were also reminded that the recent Independence, Well-being and Choice Inspection report made specific reference to the delivery of personalised services. Progress against the resulting and agreed recommendations would be routinely reported to the working group as agreed by the full Scrutiny Board (Adult Social Care).</p> <p>As a result, subject to the agreement of the full Scrutiny Board, the working group agreed to focus on the following areas:</p> <ul style="list-style-type: none"> ➤ The common assessment framework; ➤ Resource allocation system (linked to the Council’s stock of directly provided care); ➤ Progress of the early implementer project. <p>It was agreed to:</p> <ol style="list-style-type: none"> (1) Present the above proposal to the Scrutiny Board (Adult Social Care) meeting in January 2009. (2) Invite the Chair of the Member working group (Director of Care and Repair) to a future meeting of the working group, to discuss the focus and progress of that group in more detail and to help avoid unnecessary duplication. 	<p>SMC/ SN</p>
<p>3</p>	<p>Commission report</p> <p>The working group considered and discussed the draft commissioning report prepared for the full Scrutiny Board meeting to be held on 7 January 2009. The report had been prepared at the request of the Adult Social Care Scrutiny Board.</p> <p>The Chief Commissioning Officer outlined the report, which provided a detailed account of activity carried out by the joint Adult Social Care and NHS Leeds project team, established to conduct a review of the 38 Neighbourhood Network Schemes. The working group was reminded that the Neighbourhood Networks provide support to older people across the city.</p> <p>Among the issues discussed, the need to focus monitoring requirements on outcomes was raised. This included a discussion on staff training and the need for a joint approach across the agencies involved.</p> <p>The content of the draft report was noted, with the finalised report due to be presented to the Adult Social Care Scrutiny Board on 7 January 2009.</p>	<p>DH</p>
<p>4</p>	<p>Performance Reporting</p> <p>At the Adult Social Care Scrutiny Board meeting in October 2008, Members expressed their desire to receive a more comprehensive performance report than current arrangements allowed.</p> <p>As a result, the Head of Policy, Performance and Improvement (Adult Social</p>	

	<p>Care) presented a paper that provided a brief outline of the range of information which could be made available to members and suggested the form such information could take.</p> <p>The working group was reminded that details derived from National Performance Indicators provide only a limited basis upon which scrutiny can maintain an overview of performance regarding activity in priority areas. As such, it was proposed that the current range of performance information presented to the Scrutiny Board is supplemented by providing.</p> <ul style="list-style-type: none"> ➤ The perspective of service users and their carers. This would relate to their experience of service use, including quality and effectiveness in relation to whether services are adequately meeting their expectations and needs. ➤ A broader range of performance information. This might include comparisons of performance with others and show trends over time. Performance regarding activity could be related to costs and financial information, while details from interrelated areas could be shown and analysed together. ➤ Quality information derived from internal and independent audits and regulatory activity relating to directed provided and commissioned social care activity and services. <p>It was agreed that officers from Adult Social Care and the Corporate Performance Improvement team work collaboratively to bring forward examples of extended performance reports for the Adult Social Care Scrutiny Board as soon as practicable.</p>	<p>SCS/IS</p>
<p>5</p>	<p>Future meetings dates</p> <p>The following future meeting dates were agreed. All meetings to start at 10:15am.</p> <ul style="list-style-type: none"> ➤ 30 January 2009 ➤ 25 February 2009 ➤ 25 March 2009 ➤ 30 April 2009 <p>Specific agenda items and meeting venues to be confirmed.</p>	<p>SN</p>